

## NETHER HEYFORD PARISH COUNCIL

**CHAIRMAN: C. Kiloh**

**CLERK: G. Ravine. Old Dairy Farm, Upper Stowe,  
Weedon, Northampton. NN7 4SH  
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**Minutes Nether Heyford Parish Council Meeting, Tuesday 3<sup>rd</sup> April 2018, Baptist Church Rooms, The Green.  
Present**

M Brassett	S Corner	L Dilkes	L Eales	P Green
C Kiloh (in the chair)	N Haynes	A Williams	G. Ravine (clerk)	
Cllr Bignell SNC.		Cllr Harries SNC.		1 member of the public

1. **To Receive Apologies and Approve Reasons for Absence.** Cllr Brown NCC
2. **To Invite Declarations of Interest.** None.
3. Register of Interests Update. None.
4. **Public Participation.** None.
- 5 **To confirm and sign minutes of the meeting held on 5<sup>th</sup> March 2018. Resolved.** Minutes were accepted as a true record. Chairman duly signed minutes and agenda.
6. **MATTERS ARISING FROM THE MINUTES;**
7. **To co-opt new Councillors.** No candidates.
8. **REPORTS**
  1. **Lighting.** Aylesbury mains had been asked again to give a presentation on low energy lights.
  2. **Roads and pavements.** Church lane had been visited by radio Northampton and highlighted as an example of how bad roads in the area had become. Road subsidence on the Bugbrooke Rd near the village signs had been reported.
  3. **The Green and Play Area.** All outstanding work on swings and furniture in the Play Area has now been carried out.
  4. **Playing Fields.** It was reported that the hedge and debris had been removed and that Chay Adams had removed the rubbish left over from the allotments. The Chair thanked him for this.
  5. **Trees.** A tree that had fallen over the river had been reported and had been cut up and removed.
  6. **Allotments.** There had been a successful first meeting of allotmenters. Mr Corner had volunteered to cut grass paths. Clerk to check on insurance implications of this. The unused allotments have been ploughed, and may be grassed. SC was hoping to find volunteers, or the Community Engagement gangs or similar, to do work on the allotments
  7. **Footpaths.** No report.
  8. **Churchyard.** Clerk had sought quotes for pollarding the Limes, but it was now felt that this would have to wait till later in the year. Meetings about the use of the churchyard for ashes had been deferred.
  9. **Canal.** MB reported that the Trust would be carrying out remedial works shortly.
  10. **Joint Burial Board.** A Meeting had been held on March 26<sup>th</sup>. Work to be done on the Yews.
  11. **Youth Club.** LE thanked LD for all her work on the Youth Club.

### 9 **Planning.**

<u>S/2018/0545/FUL</u>	1 The Green	3 bed dwelling with assoc. parking & amenity space.	No objection.
<u>S/2018/0217/FUL</u>	14 Middle Street	Two storey side extension.	Approved
<u>S/2018/0218/FUL</u>	14 Middle Street	Detached double garage with ancillary accommodation over.	Approved
<u>S/2018/0452/FUL</u>	24 Manor Park	Retention of a part built detached outbuilding.	Pending
<u>S/2018/0101/106DV</u>	Land at Heyford Cottage 6 The Green Bugbrooke Road.	Appl. for Deed of Variation to revoke S106 Legal Agreement to allow ext. existing barn to form dwelling, erect 3 detached dwellings & attached garage for existing dwelling & new access road].	Pending
<u>S/2018/0091/FUL</u>	Rear Of 4B Green	Detached dwelling.	Withdrawn
<u>S/2017/2484/MAF</u>	Land E of Middle St	Change of use – agric. land to equestrian paddock/ stable block.	Approved

**Resolved.** Comments to be passed to SNC.

10.	<b>GDPR – Resolved.</b> Danny Moody of Ncalc to be appointed as Data Protection Officer. This would initially be a free service. It was not yet clear whether a clerk could be a DPO.
11.	<b>Finger Posts – deferred.</b> The situation at NCC made it unlikely that they could help.
12.	<b>Adoption of Bliss Close lighting. – Resolved.</b> Council to adopt the lights on Bliss Close.
13.	<b>Neighbourhood Plan – SC reported that 117 visitors had attended the presentations. After a meeting with SNC the Neighbourhood Plan group had decided that it would be in their best interests to select preferred sites for development. It had previously been felt unnecessary.</b>
14.	<b>Lights on the Green, and Furnace Lane – deferred</b> until a meeting with Aylesbury mains could be arranged.
15.	<b>Audit – Reports.</b> Clerk had had contact with both external and internal auditors. The internal audit would have to be done prior to the next meeting, which gave a much tighter schedule than had previously been the case.
16	<b>Litter Picking Equipment. – to consider purchase.</b> The Youth Club felt that there might be storage space available. Clerk to look into purchasing high Visibility Jackets, litter pickers, gloves and bags.
17	<b>Social Media – adverse comments concerning Council.</b> LD and A-M. C volunteered to run an experimental

Facebook page. There was concern that this could become an onerous task, and that it was best to only present information.

### 18 CORRESPONDENCE.

<p>L Finn – re fallen tree by river. Belongs to Bridge Cottage. Problem reserved.          J Francies – re dog walking in Stowe nine Churches. Noted          Keir/Highways re Bliss Close. See above.          R Haddon – re bag in front of One Stop Shop. Problem not yet resolved.          H Howard re Bugbrooke Rd subsidence. Noted.          M Lowe /various re defibrillator. Noted.          NCALC re GDPR toolkit Noted.</p>	<p>- Re Data protection officer Noted. See above          NCALC re Emergency Plans. Noted.          PKFF Littlejohn. – Audit instructions. Noted.          SNC S Burns NHB entitlement. Noted.          SNC – re Clerks Forum, June &amp; Nov – <b>Resolved</b> Clerk to attend with appropriate overtime and mileage.          J Raven – regarding Neighbourhood Watch. Clerk to reply that Council apologised for any misunderstanding, and that it had been asked to thank Mr Ilott in the prattler; which it had done.</p>
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CIRC. Circulated by E-mail. CIL Community Infrastructure Levy. SNC – South Northants Council. NCC– Northants County Council VHM – Village Hall Management Committee EMRA – East Midlands Regional Assembly. HSC – Heyford Sports Club. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH – South Northants homes. NRHA – Northants Rural Housing Association. PCC Parochial Church Council. PFA - Playing Field Association. NHB New Homes Bonus. NP Neighbourhood plan. JCS – Joint Core Strategy. WPD (Western Power Distribution). SNC – South Northants Council. EA Environment Agency.

### 19. ACCOUNTS FOR PAYMENT/Financial Matters.

\*\*Clerk explained that salary figures are estimated, as tax agents had not forwarded figures in time. They were now using the post rather than e-mail because of GDPR

#### a) Bank balances: - Yorkshire Bank Parish Council 01/03/18 £81851.34 b) Accounts for payment.

1	G Ravine – salary. **	1957	£771.47		<i>LGA 1972 s 112</i>
2	D Booker – salary **	1958	£270.10		<i>LGA 1972 s 112</i>
3	HMRC DB £67.60 GR £ NI£ Emp NICs £ **	1959	£315.90		<i>LGA 1972 s 112</i>
4	AH Contracts dog Bins	1960	£108.00	£18.00	<i>Clean Neighbourhood/Env Act 2005</i>
5	Aylesbury mains – light maintenance. Parson’s Walk	1961	£120.96	£20.16	<i>Highways Act 1980, s. 301</i>
6	Aylesbury mains – light maint. Nos 25, 30, 37.	1962	£138.26	£23.06	<i>Highways Act 1980, s. 301</i>
7	Wickstead – play area repairs and replacements	1963	£2,238.00	£373.00	<i>Local Govnt. (Misc Prov.) Act 1976, s19</i>
8	Simons and sons - grasscutting	1964	£1,168.44	£194.74	<i>Highways Act 1980 S301</i>
9	Youth Club – 50% Annual Grant	1965	£2,750.00		<i>LGA 1972, s.214.6</i>
10	Burial Board – Annual Precept	1966	£5,500.00		<i>Local Gov’t Act 1972 S111</i>
11	Prattler - grant	1967	£500.00		<i>LGA 1972 s 137</i>
12	Wrongly made out	1968	0		
13	HMRC to replace missing cheque no 1861	1969	£285.99		<i>LGA 1972 s 112</i>
14	Wickstead – swing seat replacements.	1970	£213.60	£35.60	<i>Local Govnt. (Misc Prov.) Act 1976, s19</i>
15*	WA Haynes – allotments clearance work	1971	£30.00		<i>Smallholdings &amp; Allotments Act 1908</i>
16*	R Powell – Allotments Clearance	1972	£150.00		<i>Smallholdings &amp; Allotments Act 1908</i>
17*	ACRE - subs	1973	£35.00		<i>LGA 1972 s 137</i>
18*	Autela tax advisors	1974	£63.36	£10.56	<i>LGA 1972 s 112</i>
19	Playing Filed Committee – grass cutting grant	1975	£750.00		<i>Open Spaces Act 1906 ss. 9 &amp; 10</i>
	Income. Allotments		£53.72		
	Pension £42.66 (Employer 19.39, Employee 23.27)		£42.66		

\*Denotes invoice received after agenda published.

**Resolved.** Council authorised the payments to be made.

18. **Items for next agenda.** Storage of scouts equipment.

19 **DATE OF NEXT MEETING.** Tuesday May 8<sup>th</sup> 2018 Annual Meeting.

*There being no further business the meeting closed at 20. 25*