

NETHER HEYFORD PARISH COUNCIL

CHAIRMAN: Mr C Kiloh.

CLERK: G. Ravine 63 Furnace Lane,
Nether Heyford. Northampton NN7 3JS
netherheyfordparishcouncil@gmail.com 07935 931787

Draft Minutes of the meeting of Nether Heyford Parish Council held on Monday 12th April 2021 at 7.45pm online due to the Covid 19 Emergency.

C Kiloh (in the chair)	L Dilkes	L Eales	N Haynes	D Musson
A Williams	4 Members of the Public			G Ravine, Clerk
1	<u>To Receive Apologies and Approve Reasons for Absence.</u> <i>P Green unable to use computer. Resolved to accept apologies. Cllr A Brown, Cllr P Bignell. Cllr D Harries all attending Bugbrooke PC meeting.</i>			
2	<u>Invite Declarations of Interest.</u> <i>None.</i>			
3	<u>Register of Interests Update.</u> <i>None.</i>			
4	<u>Reports from the District and County Councillors.</u> <i>None.</i>			
5	<u>Public Participation:</u> <i>Mr D Williams raised the issue of his parcel of land NN302640, which he claims has been subject to an erroneous change of status, having been designated H6 "Open Countryside". The chair responded that a Parish Council does not have the authority to change land registration and re-iterated that he should be consulting with West Northants Council, who do. Mr Williams stated that the Clerk had been totally obstructive in this matter.</i>			
6	<u>To confirm and sign minutes of the meeting held on 1st March 2021.</u> <i>Resolved minutes were accepted as a true record.</i>			
7	<p><u>Reports</u></p> <p>1. PCSO – report had been circulated. LD stated that the PCSO's presence had been of great benefit and that most people had a positive view on the position.</p> <p>2. Lights. Light between 1/2 Western Avenue reported out. Light in front of Village Hall reported dangerous due to vehicle damage to the base. Both reported. Specified lights had been cleared of ivy, but Aw felt that further work would be required to prevent a recurrence of the issue. DM suggested snipping the young ivy fronds as they developed.</p> <p>3. Roads and pavements. Hillside Rd Bus Shelter – unclear whether there had been full repair. Wakefield Way. There had been no intention to offend, and the issue had to be checked through as it had been raised by both residents and Councillors. A map sent from Highways appeared to show that planting should not take place right up to the pavement, and District Councillor advised going to Highways enforcement. This had been done but the department showed no interest in following up the issue, apparently having already been approached by others.</p> <p>4. The Green /Play Area. – It was felt that some parts of the Green had not been well mowed, perhaps due to unfamiliarity with a new mower; NH to liaise with Mr Simons. Clerk reported that the procedure to adopt the phone box had been initiated.</p> <p>5. Playing Fields. No report.</p> <p>6. Trees. Limes in the Churchyard had now been pollarded. Epicormic growth on Limes on the Green to be cut shortly.</p> <p>7. Allotments. The Allotments are felt to be in very good order,</p> <p>8. Footpaths. Reported still muddy, but no issues.</p> <p>9. Churchyard. The PCC had donated £475 towards the cost of the tree work, but were now considering asking for assistance with wall repairs.</p> <p>10. Joint Burial Board. It was reported that the volunteer team led by Geoff Thorneycroft continued to do excellent maintenance work. The interior of the Lych Gate has been transformed.</p> <p>11. Youth Club. No further report.</p>			

	<p>12. Canal. Concern had been expressed that the damage to the Furnace Lane Bridge brickworks had still not been repaired.</p> <p>13. Defibrillators. In working order. Manager of One Stop had asked LD for code; it had been explained that this would be disclosed when ringing Emergency Services.</p> <p>14. Election. There would be no election due to lack of candidates. 7 candidates had put themselves forward, and would therefore become Councillors as of May 6th.</p>		
8	<p>Planning: Land Off Winston Close. Mr Williams had made a Freedom of Information request which the Clerk would attempt to address within the time limit of 20 working days. The Clerk reminded Mr Williams that a Parish Clerk's function was to respond according to the instructions of the Parish Council.</p>		
S/2021/0069/FUL	1 Wakefield Way,	Proposed loft/garage conversions to form habitable accommodation.	Approved
S/2021/0053/FUL	30 The Green	Construction of a stone-built artisan workshop within the garden	Application Withdrawn
WNS/2021/0040/FUL	30 The Green	Variation of conditions 2 (plans) + 3 (materials) of S/2019/2307/FUL (Proposed garden shed/workshop. Rebuild wall, Widen driveway (part retrospective) New position workshop, & construct in local sandstone	No Objections
S/2021/0063/TCA	30 The Green	G1 & G2. 2 x Leylandii cypress- Fell	Approved
S/2021/0340/FUL	High House Barn Stowehill	Conversion of part exist building to domestic dwelling	Pending
WK/202101619	Foresters Arms	Licensing Application for occasional visits by Pizza van	Information Only

Resolved. Comments to be passed to West Northants Council.

9	<p>Neighbourhood Plan – AW reported that the Strategic Environmental Screening Report seems to be in order. Councillors will be contacted within the next week and asked for comments, which AW hoped that they would respond to.</p>				
10	<p>Registration of Village Green. - Deferred.</p>				
11	<p>Staff Assessment. – Deferred.</p>				
12	<p>Impending Closure of Post Office. – It was reported that a petition had been raised. It was not clear whether it was Tesco/One Stop – or the Post Office wished to discontinue the Post Office. The core of the issue would appear to be a change in government support funding. It was felt that a closure would be a major loss to the community.</p>				
13	<p>Accounts and Bank reconciliation for the year 2020 -2021. The Clerk had distributed the Draft Accounts. Resolved. Accounts to be passed to the new internal Auditor</p>				
14	<p>Play Area signage – It was felt that there should be new signs forbidding bicycles in the Play Area. LD to liaise with the sign makers used for the last signs on the Green.</p>				
15	<p>Correspondence.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Bliss School Governors – re parking around the school - noted. BT – re phone box. Noted. Highways – J Smithers bulletins – circ. Noted. NCALC Updates circ. Noted. S Haynes – Gigaclear/fibre broadband – circ Noted. Keep Britain Tidy -Spring Clean. – circ. Noted. PKF Littlejohn – AGAR docs. Noted. T Lewis – re play area bikes/signs. D Moody – re-elections/Winston Close. Noted. Re. HRH Prince Philip Noted.</p> </td> <td style="width: 50%; vertical-align: top;"> <p>SNC. – Licensing re Pizza van at Foresters. Noted. -Candidate and Agents Briefing for West Northants – Unitary & Parish Elections May 2021- circ. Noted. SNYE – activities/services for young people – circ Noted. J Smithers re 20mph trial. – circ. Noted. S Snaith – re Parish Notes Clerk to respond. M Taylor – PCSO report. – circ Noted. J. Tufnall re Internal Audit. Noted. Turtle Engineering – re difibs/phone boxes Noted. D Williams – re land off Winston Close - various referred to above.</p> </td> </tr> </table>			<p>Bliss School Governors – re parking around the school - noted. BT – re phone box. Noted. Highways – J Smithers bulletins – circ. Noted. NCALC Updates circ. Noted. S Haynes – Gigaclear/fibre broadband – circ Noted. Keep Britain Tidy -Spring Clean. – circ. Noted. PKF Littlejohn – AGAR docs. Noted. T Lewis – re play area bikes/signs. D Moody – re-elections/Winston Close. Noted. Re. HRH Prince Philip Noted.</p>	<p>SNC. – Licensing re Pizza van at Foresters. Noted. -Candidate and Agents Briefing for West Northants – Unitary & Parish Elections May 2021- circ. Noted. SNYE – activities/services for young people – circ Noted. J Smithers re 20mph trial. – circ. Noted. S Snaith – re Parish Notes Clerk to respond. M Taylor – PCSO report. – circ Noted. J. Tufnall re Internal Audit. Noted. Turtle Engineering – re difibs/phone boxes Noted. D Williams – re land off Winston Close - various referred to above.</p>
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Circ.- Circulated by email: HSC Heyford Sports Club, JCS Joint Core Strategy, CLASP Community Landscape & Archaeology Survey Project, WMJPU Wet Northants Joint Planning Unit, SNH South Northants Homes, NRHA Northants Rural Housing Association, PFA Playing Field Association – NHB New Homes Bonus, NP Neighbourhood Plan, WNC West Northants Council.

16	<p>ACCOUNTS FOR PAYMENT/Financial Matters. See table below. Including Internal Controls.</p>				
<p>A) Bank Balance: Yorkshire Bank. Parish Council 01/04/2021 £89,239.83 B) Accounts for approval</p>					
	NAME	REF/CH	AMOUNT	Incl VAT	POWER
1	G Ravine – salary and agreed overtime	NH080	£907.03		LGA 1972 s 112

2	HMRC DB £80,00 GR £ 231.80Emp NICs £58.10	NH081	£369.90		LGA 1972 s 112
3	D Booker – salary	NH082	£320.95		LGA 1972 s 112
4	DNH Contracts Dog Bins 1719	NH083	£210.00	£35.00	Clean Neighbourhood/Env Act 2005
5	Simons and Sons Grounds Maint Inv 371	NH084	£691.06	£115.18	Highways Act 1980 S301
6	NCALC – Annual Subs & Audit	NH085	£854.80		Acct and Audit regs 2003
7	Wickstead – Play Area repairs	NH086	£639.00	£106.50	Local Gov'n't (Misc. Prov.) Act 76, s. 19
8	Youth Club 50% annual grant	NH087	£2,750.00		LGA 1972, s.214.6
9	Joint Burial Board – Annual Precept	NH088	£7,000.00		Local Gov't Act 1972 S111
10	Prattler - annual grant	NH089	£500.00		LGA 1972 s 137
11	Nether Heyford Playing Field Assoc – grass grant	NH090	£750.00		Open Spaces Act 1906 ss. 9 & 10
12	John Gibbins – clearing Ivy from lamp posts	NH091	£100.00		Highways Act 1980 S301
13	Stowe Tree Services – Memorial Green Oak	NH092	£80.00		Highways Act 1980 S301
14	Stowe Tree Services – Pollarding Limes C/Yard	NH093	£2650.00		Highways Act 1980 S301
15	Autela – Tax Agent	NH094	£77.52	£12.92	LGA 1972 s 112
16	Yu – Streetlighting – paid direct debit. Apr	NH095	£22.82	£1.09	Highways Act 1980 S301
17	Yu – Streetlighting – paid direct debit. Apr	NH096	£561.98	£93.66	Highways Act 1980 S301
	Pension Employee and Employer contributions		£81.15		LGA 1972 s 112
	*Denotes invoice received after agenda published				
Resolved. Payments to be made. Payments made in the presence of Cllr Kiloh.					
17	Items for next agenda.				
	DATE OF NEXT MEETING. Monday May 17th.				
	There being no further business the meeting closed at 21.28				