

## NETHER HEYFORD PARISH COUNCIL

**CHAIRMAN: C. Kiloh**

**CLERK: G. Ravine. Old Dairy Farm, Upper Stowe,  
Weedon, Northampton. NN7 4SH  
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### Minutes Nether Heyford Parish Council Meeting, Mon 6<sup>th</sup> February 2017, Baptist Church Rooms, The Green.

*Before the meeting officially began the Chair informed Council that Linda Carter- Hirst had had a stroke whilst on holiday in America, and had now returned home after hospitalisation in Washington. Council's thoughts were with her.*

#### Present

M Brasset	S Corner	L Dilkes	L Eales	P. Green
A-M Collins		N Haynes	C Kiloh (in the chair)	A Williams
Cllr J Kirkbride. NCC			G. Ravine (clerk)	2 members of the public

1. **To Receive Apologies and Approve Reasons for Absence.** L Carter – Hirst, (Illness), Apologies accepted by Council. Cllr P Bignell SNC, Cllr D Harries SNC.
2. **To Invite Declarations of Interest.**
3. **Register Of Interests Update.**
4. **Public Participation.** Cllr JK reported that it was budget time at NCC and they were concerned to make the most of what they had. Government policy allowed for a 2% rise this year, which would be implemented. She outlined the problems of maintaining social care. The new building was nearly complete. She announced that she would not be standing at the next election, and thanked Council for their good nature. The chair thanked her for her efforts on behalf of the village, and said it had been an honour to work with her.  
Mrs Matthews asked about drainage issues and Chair replied that Anglian water would be making improvements which would help with drainage. There was debate over responsibilities for ditch maintenance etc, Parish Councils have no powers in this regard  
Mark Taylor reported that he had trained as a Community First Responder. He covers Heyford and a 3 mile radius, when he is signed on. He has a defibrillator, but when he is signed off, there is not another one in the immediate vicinity. He asked council to consider installing a device, and recommended the "EMAS" deal which included installation and a training session. This would be considered at the next meeting. MT offered to help fund raise.
5. **To confirm and sign minutes of the meeting held on 10<sup>th</sup> January 2017. Resolved.** Minutes were accepted as a true record. Chairman duly signed minutes and agenda.
6. **MATTERS ARISING FROM THE MINUTES;** A letter of complaint had been sent about the telegraph pole in Church Lane, but no reply had been received as yet. The Clerk had accompanied the new Grass contractor on a circuit of the village, and he seems content with the situation.
7. **REPORTS**
  1. **Lighting.** Light no Memorial Green not yet replaced. Light on the Green at the bottom of Furnace lane is out, as is one on Watery Lane. A number of lights have been repaired.
  2. **Roads and pavements.** Helen Howard had informed the Clerk that the road between the Heyfords was high on the list of roads to be resurfaced. SNC had responded quickly to a request to sweep leaves.
  3. **The Green and Play Area. Resolved.** Council to purchase a bench to be placed in front of the Baptist Church rooms at a cost of approx. £600.  
A new litter bin for the bus stop on the Green was discussed. It was felt that there had been an increase in littering since the One Stop Shop had started selling coffee. Clerk to write and ask for assistance in dealing with this issue.
  4. **Playing Fields.** No report.
  5. **Trees.** No current problems.
  6. **Allotments.** Rent night on Feb 1<sup>st</sup> had led to c. £585 being collected, about 55% of the total due. 23 plots vacant. It was felt that a block of 12 should be withdrawn as they were in such poor condition, and with falling demand, there was little likelihood of them being used in the foreseeable future.  
**Resolved.** Block of 12 vacant plots to be withdrawn with a view to being used in another way.
  7. **Footpaths.** Footpaths in reasonable condition.
  8. **Churchyard.** The churchyard wall restoration plan cost still awaited.
  9. **Canal.** MB reported no new problems. LD reported a disappointing amount of dog mess.
  10. **Joint Burial Board.** Hawthorn Hedge not cut due to rain. Meeting arranged for the 20<sup>th</sup> Feb.
  11. **Youth Club.** LD reported the club had 5 new members. The committee were looking to pave a substantial area, but were having difficulty finding contractors to quote.
8. **Planning. No plans in need of consideration at this time.**

<u>S/2017/0267/COND</u> <u>S/2017/0269/COND</u>	22 Furnace Lane Nether Heyford NN7 3JT	Cond 3 [Samples Roofing Materials] App. for approval of details re Cond 3 of planning permission S/2016/2650/FUL & S/2016/2651/LBC [Change roof material to outbuildings, erect fence to rear. Remove oven, int. alterations & fixing services to ext wall & roof].	Information only
<u>S/2017/0268/CON</u> <u>D</u>	22 Furnace Lane	Cond 4 [Programme Archaeological Work] App. for approval details re Cond 4 of planning perm. S/2016/2650/FUL & S/2016/2651/LBC [Change roof material to outbuildings, erect fence to rear. Remove oven, internal alterations & fixing services to external wall & roof].	Approved
S/2016/2543/FUL	Ingledell Cottage Heyford L.	Improvements to existing access onto Heyford Lane	Pending
S/2016/3137/FUL	Ingledell Cottage	Convert entrance/undercroft to habitable room, single storey	Pending

	Heyford Lane Weedon NN7 4SF	front/side ext, balcony first floor, ext. staircase, amend door/window layout, new flue.	
<b>S/2016/3131/ 2/COND</b>	55 Church Street	Conditions 3 (Details of Materials) & 4 Application for approval of details re S/2016/2354/FUL (Single storey front and side exts)	Approved
<b>S/2016/2988/FUL</b>	57 Furnace Lane	Single storey rear extension	Approved
<b>S/2017/0043/TLN</b>	River Farmhouse Watling Street Weedon	Notification of installation of electronic communications to install 1no. x DSLAM equipment cabinet (superfast broadband)	Info only

<b>9.</b>	<b>Website</b> – Clerk, CK and AW would try and arrange a mutually convenient date for a demonstration as soon as possible.		
<b>10.</b>	<b>To review Risk Assessments.</b> The H&S and Financial Risk assessments were reviewed; the clerk having made appropriate changes. <b>Resolved.</b> Health and Safety Risk Assessment adopted and signed. <b>Resolved.</b> Financial Risk Assessment adopted and signed.		
<b>11.</b>	<b>To Review the effectiveness of the Internal Audit.</b> Council reviewed the effectiveness of the Internal Audit and <b>Resolved</b> to adopt the document. It was noted that there was a new Internal Auditor from the NCALC panel, Mr D Linnell.		
<b>12.</b>	<b>Neighbourhood Plan</b> – SC reported		
<b>13.</b>	<b>Playing Field Purchase.</b> Clerk and chair to attend a meeting with a solicitor on 9 <sup>th</sup> February in order to finalise details of the land purchase. It was decided to use another solicitor, other than the one recommended by SNC, as she was not prepared to deal with the overage question, which would have necessitated the use of two legal advisors. <b>Resolved.</b> – to proceed with the land purchase using xx solicitor provided the charge does not exceed Council's threshold.		
<b>14.</b>	<b>Correspondence</b>		
	Acre – N Plan workshop. – emailed – noted. BT re Telegraph pole complaint. – e-mail acknowledgement. Bliss School re governors. – confirmation of governor details. J Buck re football on the green. Noted. Campion re 50 <sup>th</sup> Anniversary. E-mailed D Moody re Community Governance. Reminder to take part. H Lolas re Playing Fields. – noted.	PCSO Jen Harrison – re transfer to Brackley. – e-mailed and noted. S Clarke re Best Village comp – reminder. E-mailed and noted SNC – re playing field land. Notification of acceptance of terms, and appropriate forms. SNH – re Land transfer. Clerk and Chair to liaise. SNC – Precept demand acknowledgement. - noted. M Taylor – re defibrillators. E- mailed and noted.	

CIL Community Infrastructure Levy. SNC – South Northants Council. NCC– Northants County Council VHMC – Village Hall Management Committee EMRA – East Midlands Regional Assembly. HSC – Heyford Sports Club. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes. NRHA – Northants rural Housing Association. PFA - Playing Field Association. NHB New Homes Bonus. NP Neighbourhood plan. JCS – Joint Core Strategy.

**15 a) Bank balances :** - Yorkshire Bank Parish Council 1/2/17 £47547.29 Co-op current Acct 5/8/16 £45,288.35 adjusted

b)Accounts for payment.

	NAME	CH NO	AMOUNT	Incl VAT	POWER
1	G Ravine – salary	1814	£715.40		LGA 1972 s 112
2	HMRC DB £64.80 GR £145.20 NI£24 . Emp NICs £27.05	1815	£261.05		LGA 1972 s 112
3	D Booker - salary	1816	£259.20		LGA 1972 s 112
4	AH Contracts dog Bins	1817	£135.00	£22.50	Clean Neighbourhood/Env Act 2005
5	Aylesbury Mains – Light maintenance	1818	£165.72	£27.62	Highways Act 1980 S301
6	D Booker – Linkman Sundries	1819	£48.81		LGA 1972 s 112
7	Aylesbury Mains – Light maintenance	1820	£98.76	£16.46	Highways Act 1980 S301
8	Pension Gr 6.99. Emp 8.74*		£15.73		
	Income from Allotments		£587.74		

**\*Resolved.\*** Payments to be made.

**16. Items for the next Agenda.** Defibrillator. Heyford Lane, with regard to lights and horses, Additional litter bins.

**17. Next meetings** – Monday March 6<sup>th</sup> 2017.

*There being no further business the meeting closed at 20.43*