

NETHER HEYFORD PARISH COUNCIL**CHAIRMAN: C. Kiloh**

**CLERK: G. Ravine. Old Dairy Farm, Upper Stowe,
Weedon, Northampton. NN7 4SH
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340410**

**Minutes Nether Heyford Parish Council Meeting, Monday 4th Jan. 2016, Baptist Church Rooms, The Green.
Present**

M Brassett	A Collins	S Corner	L Eales	P. Green
N Haynes	C Kiloh (in the chair)	A Williams		
	Cllr P Bignell SNC	G. Ravine (clerk)	Cllr D Harries SNC	1 member of the public

- To Receive Apologies and Approve Reasons for Absence.** L Dilkes (Hospital).L Hirst (illness). Resolved. Apologies accepted Resignation. C Everard.
- To Invite Declarations of Interest.** None
- Register Of Interests Update.** None
- Public Participation.** Mrs Reeves referred to the rubbish on Middle St.
- To confirm and sign minutes of the meeting held on 7th December 2015. Resolved.** Minutes were accepted as a true record. Chairman duly signed minutes and agenda.
- MATTERS ARISING FROM THE MINUTES;** Not covered by the Agenda. None
- REPORTS**
 - Lights – light on green repaired.
 - Roads and pavements. Highways to inspect area around shop.
 - The Green and Play Area. Grass to be cut if weather improves. Play Area work commissioned; Wickstead awaiting delivery of items to be replaced.
 - Playing Fields. No report. Playing Field hedge cut.
 - Trees. No problems
 - Allotments. Problem of Dumping of chippings resolved. Date for Rent night set for Tuesday 26th January 5.30 – 7. Letters to be prepared after Finance Committee recommended no rent increase.
 - Footpaths. NCC willing to do some, but not all, remedial work on path between Manor walk and Manor Park. They maintain that the householders are responsible for most of it.
 - Churchyard. PCC still in process of obtaining architects drawings for the north wall. It is hoped that problem of “smoker’s corner”, will be resolved.
 - Canal. MB reported no current issues.
 - JBB. Trees on N side causing concern, and will need to be checked. Next meeting Jan/Feb.
 - Youth Club. Will not re-open until toilets installed.

8. Planning.

S/2015/2974/TLN	Junction Furnace Lane/The Green	Notification of installation of electronic communications to install one DSLAM equipment cabinet (superfast broadband)	No Objections
S/2015/2977/FUL	Tanborough Farm Watling Street	Variation of condition 2 (plans) to approved appl. S/2013/0564/FUL (Single storey front and side extensions) Reduced size front kitchen ext. and change roof to pitched roof	No Objections
S/2015/2889/FUL	61 Furnace Lane	Single storey garage extension with flat roof	No Objections

Resolved. Comments to be passed to SNC.

- Precept.** The Finance Committee recommended the following figures. Clerk to be awarded 2 additional hours per month to service an enhanced website. Clerk left room while this discussed.

Parks /Open Spaces

	2015/16	2016/17		2015/16	
Play Area	1500	1500			
Green Mowing * incl posts on mem green	3500	5000	Church Clock	250	250
Churchyard/parks	2000	2000	Youth Club	4000	5000
War Mem/Skateboard removed			Vandalism/Maint	250	250
Playing Field Grass Etc Grant	750	750	Highways - verges	3000	4000
Trees	2000	2000	Footpath Maint	1500	0
Seats, bins, signs + Misc	750	750	Public Lighting	9000	
Linkman +	3300	4000			9000
Dogbins – emptying.	1000	1200	Allots	1000	1200

Admin

Clerk salary	11000	11500	Flood alleviation	5000	5000
Website - annual fee/Traing		1000	Prattler - Grant		
			S137		
			Welcome Packs		in S 137

	500	750	Clasp		
Office/tel allowance	1200	1200	Playing Field		
NCALC/SLCC	1000	800	Land purchase	5000	0
Insurance	1100	1200	Add to reserves		
Room Hire	300	400	Total		
Audit Fees	400	500	Expenditure	67300	67300
			Income	2272	2000
			Precept	65000	65300
				Precept	for 16/17
Stationary etc?petty Cash	1000	1000			
Election Expenses	2000	500			
Tax Agent	300	300			
Burial Board	3500	5000			
S137 Payments	1250	1250			

Resolved. Precept to be set at £65,300.00 to be paid in instalments, April and September 2016. This represented a small increase of £300, less than 0.5%.

11. **Bus Shelters.** – the shelter on the Green was nearing completion.
12. **SNH Land transfer** –To discuss transfer of land maintenance. No progress.
13. **To discuss the state of pavements and kerbs around village centre.** With particular regard for wheelchair users. Mrs White had informed Council that she had been tipped out of her wheelchair outside the One Stop Shop, and had asked for a review of this area and its dropped kerbs. Clerk had contacted Highways and NCC, and would facilitate a meeting to see what improvements could be made. CCTV footage of incident had been requested, but did not show anything when checked.
14. **Village Development and Neighbourhood Plan.** Item to go in Prattler asking for volunteers to form a body to work towards a Neighbourhood Plan. This was a complex, costly and time consuming procedure; but felt necessary to safeguard the future of the village, as it would become part of the planning process. The relevant body would liaise with and be answerable to Council. It had been advised that the cost could be between £10 -20,000; but that grants could be available. Cllr DH felt that a Village Plan might be another, though lesser, option.
15. **Memorial Football match on the Green May 21st 2016.** – **Resolved.** Match to be allowed, subject to standard conditions being accepted
16. **Audit. Resolved.** To confirm that the council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit.
17. **Correspondence**

A D'Arcy Neighbourhood Plan - Noted D Moody – budget process. Noted	M Blades – re allots. Noted H Hammond – re Environment Agency plans. – informing Council that plans were ongoing - Noted	T Brackenbury – re tree work for WPD + 2PDFs Noted M White – re Kerbs - Noted
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CIL Community Infrastructure Levy. SNC – South Northants Council. NCC– Northants County Council VHM – Village Hall Management Committee EMRA – East Midlands Regional Assembly. HSC – Heyford Sports Club. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes. NRHA – Northants rural Housing Association. PFA - Playing Field Association.

18. Financial Matters.

	NAME	CH NO	AMOUNT	Incl VAT	POWER
1	G Ravine – salary	447	£697.25		LGA 1972 s 112
2	D Booker - salary	448	£241.30		LGA 1972 s 112
3	Void	449	0		
4	HMRC DB£60.40 GR£137.80 NI £19.68 Emp NICs £22.08..	450	£239.96		LGA 1972 s 112
5	AH Contracts dog Bins	558	£135.00	£22.50	Clean Neighbourhood/Env Act 2005
6	Winstanley landscapes Ltd –PF Hedge	559	void		Highways Act 1980 S96
7	J Barret – compensation for damage to allotment. Paid by tree surgeon.	560	£50.00		LGA 1972 s 137
8	J Holic – clearance work near Youth Club	561	£60.00		Highways Act 1980 S96

Income V Hall £50 for compensation. See Ch 560.

Resolved. Payments to be made

19. Items for the next Agenda.

20. Next meetings –Mon Feb 1st 2016. Mon Mar 7th 2016.

There being no further business the meeting closed at 20.25