

NETHER HEYFORD PARISH COUNCIL

CHAIRMAN: Mr C Kiloh.

CLERK: G. Ravine 63 Furnace Lane,
Nether Heyford. Northampton NN7 3JS
netherheyfordparishcouncil@gmail.com 07935 931787

Minutes of a meeting of Nether Heyford Parish Council, to be held on Monday 4th January 2020 at 7.30pm
online due to the Covid 19 Emergency.

C Kiloh (in the chair)	L Eales	N Haynes	D Musson	A Williams
Cllr A Brown NCC	3 Members of the Public	Cllr D Harries. SNC	Cllr P Bignell SNC	G Ravine, Clerk
1	<i>To Receive Apologies and Approve Reasons for Absence. L Dilkes, in Hospital. P Green. No computer. Resolved. Apologies Accepted.</i>			
2	<i>Invite Declarations of Interest. None.</i>			
3	<i>Register Of Interests Update. None.</i>			
4	<p><i>Reports from the District and County Councillors. Cllr PB expressed concerns about the spread of Covid, and anticipated stricter regulations</i></p> <p><i>Cllr AB reported that the LGR was ongoing, that West Northamptonshire (WN) authority would come into being on April 1st. Parish and District elections were still set for May. WN leadership team is now in place and further appointments can now be made. A budget will be set shortly with a “safety first” intent. There will be a full review of all services. It is hoped that a combination of a new Highways contractor and new technology/methods will improve the situation on the roads. Children’s services will be bought in house again.</i></p> <p><i>Cllr DH expressed concerns about shadow councillors talking about keeping rates as low as possible. He felt that this was the very attitude that had caused the demise of NCC - not putting up the rates and driving the authority into the ground. Cllr AB said that WN would increase the rates by the maximum allowed without going to referendum.</i></p>			
5	<i>Public Participation: None.</i>			
6	<i>To confirm and sign minutes of the meeting held on 7th December 2021. As the November meeting had had to be cancelled due to the clerk having had an accident on that day, there were no minutes for November. Resolved. Minutes accepted as a true record and signed by the Chair.</i>			
7	<p><i>Reports 1. PCSO – no report but has been active.</i></p> <p><i>2. Lights Bracket lamp on junction of Weedon Rd and Church Lane reported out. AW/CK to inform Clerk of which other lights were out.</i></p> <p><i>3. Roads and pavements. No report.</i></p> <p><i>4. The Green /Play Area. – NH reported a bin overflowing. Clerk to check. The bid for NHB money towards a new Play Area had been turned down. CK had identified another possible source of funding.</i></p> <p><i>5. Playing Fields. No report.</i></p> <p><i>6. Trees. No issues.</i></p> <p><i>7. Allotments. Virtual Rent Night.to take place on Jan 21st. Rent letters would include Bank details and encourage online payment.</i></p> <p><i>8. Footpaths. No report.</i></p> <p><i>9. Churchyard. In good order, STS to pollard the Limes in the Churchyard shortly.</i></p> <p><i>10. JBB. No meeting had been possible. A co-option would enable a meeting on Jan 25th.</i></p> <p><i>11. Youth Club. Still closed and would be until the tier system ends.</i></p> <p><i>12. Canal. Furnace Lane bridge brickwork not yet repaired. Paths boggy.</i></p> <p><i>13. Defibrillators. CK self isolating and would check asap.</i></p>			
8	<i>Planning</i>			
S/2020/1746/TCA	3 Furnace Lane	Tree damaged in storm, adjudged dangerous and cut back		Withdrawn
S/2020/1886/FUL	38 Hillside Cresc	First Floor Extension.		Refused

S/2020/1580/FUL	11 Furnace Lane	Single storey detached dwelling and parking	Refused
S/2020/1428/FUL	10B Middle Street	Front porch, replace existing windows above garage with dormer window.	Refused
S/2020/2283/TPO	1 Wakefield Way	Lime (TPO 35/1966) – Remove branches to raise crown 5m and clear wires	No Objections.

Resolved. Comments to be passed to SNC

9	Yellow Lines around school – Resolved – To request yellow lines be extended along Middle St to the bottleneck on both sides of the road. Form to be filled in and passed to the school for comment.																																																																										
10	Grasscutting Contracts – 3 tenders had been received. Resolved – To accept Mr Simons (the existing contractor) quotation for cutting the village green and verges.																																																																										
11	Neighbourhood Plan – AW gave an update. The consultant had reviewed the plan, had been impressed and it would now go on to the District Council.																																																																										
12	Registration of Village Green. – Clerk to contact Weller/Hedley solicitors and initiate the process. Solicitor to be asked to look at preparing a lease for the Youth Club and CLASP																																																																										
13	CLASP – rental of land at Youth Club. Mr Young and Mr Close from CLASP attended the meeting and asked for assurances that any tenure would be of a reasonable length (3-5 years), expressed concerns that there might be objections from neighbours, and that there would be no issues regarding overlapping with the Youth Club. A Planning Application had been put in and the process would have to be gone through. Deferred until planning application received and decided.																																																																										
14	To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police. Resolved – Charles Kiloh to take on the role.																																																																										
15	<p>To set a Budget and Precept.</p> <p>Resolved. Budget set at £91,450.00 as recommended by the Finance Committee.</p> <p>Resolved. Precept set at £90,000.00. This represented an increase of 12.4%. Any shortfall to come from the general reserve.</p> <p>Budget 2021 -22</p> <table border="1"> <thead> <tr> <th></th> <th>Budget 20 21</th> <th>Budget 21/22</th> </tr> </thead> <tbody> <tr> <td>Parks /Open Spaces</td> <td></td> <td></td> </tr> <tr> <td>Play Area</td> <td>3000</td> <td>1500</td> </tr> <tr> <td>Green Mowing</td> <td>4000</td> <td>4000</td> </tr> <tr> <td>Churchyard/parks</td> <td>2000</td> <td>3000</td> </tr> <tr> <td>Playing Field Grass Etc Grant</td> <td>1000</td> <td>1000</td> </tr> <tr> <td>Trees</td> <td>2250</td> <td>2000</td> </tr> <tr> <td>Seats, bins, signs + Misc</td> <td>350</td> <td>2000</td> </tr> <tr> <td>Linkman +</td> <td>4700</td> <td>5000</td> </tr> <tr> <td>Dogbins – emptying.</td> <td>1800</td> <td>2000</td> </tr> <tr> <td>Waste Bin</td> <td></td> <td>500</td> </tr> <tr> <td>Clerk salary - inclOffice/tel allowance</td> <td>15500</td> <td>16000</td> </tr> <tr> <td>Website - fee/Training maint</td> <td>500</td> <td>500</td> </tr> <tr> <td>Training</td> <td>750</td> <td>1000</td> </tr> <tr> <td>NCALC/SLCC</td> <td>950</td> <td>1050</td> </tr> <tr> <td>Insurance</td> <td>1300</td> <td>1200</td> </tr> <tr> <td>Room Hire</td> <td>200</td> <td>250</td> </tr> <tr> <td>Audit Fees</td> <td>300</td> <td>300</td> </tr> <tr> <td>Stationary etc/petty Cash</td> <td>400</td> <td>500</td> </tr> <tr> <td>Election Expenses</td> <td>2000</td> <td>3000</td> </tr> <tr> <td>N Plan</td> <td>3000</td> <td>2000</td> </tr> <tr> <td>Tax Agent</td> <td>300</td> <td>300</td> </tr> <tr> <td>Burial Board</td> <td>5500</td> <td>7000</td> </tr> <tr> <td>S137 Payments</td> <td>750</td> <td>750</td> </tr> </tbody> </table>				Budget 20 21	Budget 21/22	Parks /Open Spaces			Play Area	3000	1500	Green Mowing	4000	4000	Churchyard/parks	2000	3000	Playing Field Grass Etc Grant	1000	1000	Trees	2250	2000	Seats, bins, signs + Misc	350	2000	Linkman +	4700	5000	Dogbins – emptying.	1800	2000	Waste Bin		500	Clerk salary - inclOffice/tel allowance	15500	16000	Website - fee/Training maint	500	500	Training	750	1000	NCALC/SLCC	950	1050	Insurance	1300	1200	Room Hire	200	250	Audit Fees	300	300	Stationary etc/petty Cash	400	500	Election Expenses	2000	3000	N Plan	3000	2000	Tax Agent	300	300	Burial Board	5500	7000	S137 Payments	750	750
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Church Clock	250	250
Youth Club	5500	5500
Vandallism/Maint	250	250
Highways - verges	4300	4100
Public Lighting	12000	10000
Allots	2000	2000
PCSO costs	14000	14500
	Budget	89850
Assumed income.		91450
Precept		1450
		£90,000
21/22 Reserves		
Anticipated year end balance		83,000
Gen reserve (anticipated)		65,000
Lights		14,500
Gratuity		3500

16 Correspondence.

Community Bus Service – Ability – circ.. Noted
 D Harries – re grant decision. Noted
 NCALC Re Police rep. Noted
 - Update Noted
 Re Election Training course Jan 27th
 NCALC - Intro to LGR. Put on social Media and website

NCC - Highways Procurement – Update Noted
 -Re waste management contract transfer Noted
 Police – re virtual meetings – circ Noted
 - Apptment of a contact. Circ. Noted
 SNC Healthy communities. – Loneliness **fund** – circ Noted
 A Jennings – precept letter – circ Noted

Circ.- Circulated by email; HSC Heyford Sports Club, JCS Joint Core Strategy, CLASP Community Landscape & Archaeology Survey Project, WMJPU Wet Northants Joint Planning Unit, SNH South Northants Homes, NRHA Northants Rural Housing Association, PFA Playing Field Association – NHB New Homes Bonus, NP Neighbourhood Plan, SNC South Northants Council. West Northamptonshire (WN)

16 ACCOUNTS FOR PAYMENT/Financial Matters. See table below. Including Internal Controls.

A) Bank Balance:Yorkshire Bank. Parish Council 04/01/2021 £85,814.35 B) Accounts for approval

	NAME	REF/CH	AMOUNT	Incl VAT	POWER
1	G Ravine – salary.	NH051	£825.14		LGA 1972 s 112
2	HMRC DB £78.60 GR £210.40 Emp NICs £43.88	NH052	£332.88		LGA 1972 s 112
3	D Booker – salary	NH053	£313.80		LGA 1972 s 112
4	DNH Contracts Dog Bins	NH054	£210.00	£35.00	Clean Neighbourhood/Env Act 2005
5	Autela – Tax Agent Inv 5278	NH055	£65.52	£10.92	LGA 1972 s 112
6	Aylesbury Mains - 20175	NH056	£64.92	£10.82	Highways Act 1980 S301
7*	Youth Club – 2 nd part of annual grant	NH057	£2,750.00		Local Govt (Misc. Prov.) Act 1976, s. 19
8*	The Police & Crime Commissioner for Northamptonshire	NH058	£6716.66		
	Pension Ee £42.06 Er £31.55		£73.61		LGA 1972 s 112
	*Denotes invoice received after agenda published				

Resolved. Payments to be made. Payments made in the presence of Cllr Kiloh.

17 Items for next agenda. NP, Registration of Village Green. CLASP.

18 DATE OF NEXT MEETING. Monday February 1st 2021.

There being no further busines the meeting was concluded at 20.47.