

NETHER HEYFORD PARISH COUNCIL

CHAIRMAN:- Mr C. Kiloh

**CLERK: G. Ravine Old Dairy Farm, Upper Stowe
Weedon. Northampton. NN7 4SH
g.ravine@btinternet.com 01327 340410**

Minutes of the Annual Meeting of Nether Heyford Parish Council, which will be held on Tuesday 2nd May 2017 at 7.30pm in the Baptist Church Rooms, The Green.

1. **Election of Chairman & Declaration of Acceptance of Office.** C Kiloh elected as chair and signed the declaration of office.
2. **Election of Vice Chairman and Acceptance of office** L. Dilkes elected as vice - chair and signed the declaration of office.

3. Appointments of committees

Councillor committees and outside appointments

Councillor	Finance	Allots	Planning	Joint Burial Board
M Brasset			x	C Kiloh
A Collins				P Green
L Carter Hirst				N Haynes
S. Corner		x	x	
L Dilkes	x			D. Banner
L. Eales		x		J Spokes
P.Green				
N. Haynes			x	
C. Kiloh	x		x	
A.Williams	x		x	

4. Appointments to outside bodies

Playing Field Representative L Eales Youth Club Representatives. L. Eales, L Dilkes Village Hall Representatives. L Dilkes “Accounts monitors” C Kiloh. A Williams Footpaths. N Haynes Canal Representative – M Brasset	Arnold Charity. A-M Collins Bliss Charity School Trustees A-M Collins Tree warden N Haynes Neighbourhood Plan Group – S Corner, C Kiloh, A Williams. Flood Warden – deferred.
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5. **Re-affirmation of Clerk as RFO. Resolved** Clerk re-affirmed as RFO
6. **Apologies for absence.** A Williams.(Meeting clash) L Carter Hurst (Illness). **Resolved** Apologies accepted by Council. Cllr D Harries. Cllr P Bignell. SNC.
7. **Declarations of Interest.** None
8. **Insurances** – to assess cover. Deferred until September.
9. **Public Question Time.** Mrs Reeves commended NCCs Rights of Way team over the rapid re-instatement of footpath RD17 after she had complained that the path had been obscured by crops.
10. **Minutes of the meeting held on 3rd April 2017. Resolved.** The minutes were confirmed as a true account of the meeting and signed by the Chair
11. **Matters arising.** None
12. **Planning ;** SC would contact SNC over the brickwork and rendering at 55 Church St, which was not

felt to be in keeping with the surrounds.

S/2017/0480/FUL	33 Bliss Close	Front porch, chimney on side elevation and single storey rear extension	Pending
S/2017/0313/FUL	The Stables Furnace Lane	Change of use, land in S/E corner to use as turn-out paddock/menage, personal use	Approved
S/2017/0581/FUL	25 Church Lane	First floor extension above garage.	Approved
12	Annual Parish Meeting. Clerk had distributed the minutes. It was felt that the meeting had gone reasonably well.		
13	<p>Reports</p> <p>1. Lights –. Light no 44 in Close Rd reported out.</p> <p>2. Roads and pavements. Hedge on Robert’s Field had overgrown half the pavement. Councillors to make informal approach at this stage. Dangerous parking reported by the School House. To be monitored.</p> <p>3. The Green and Play Area. One unit in the Play Area had been damaged. Clerk had reported to the Police. No immediate action felt necessary, and clerk to commission an inspection shortly and recommendations on this item would be followed.</p> <p>4. Playing Fields. The PFA thanked Council in anticipation of receipt of a defibrillator. The new field should be transferred on September 28th, Chay Adams had offered to trim hedges. Access from Allotments to be investigated.</p> <p>5. Trees. Limes on Bugbrooke Road side of Green to be looked at in terms of pollarding. Mr Haynes to have informal discussion with Stowe Tree services.</p> <p>6. Allotments. 9 vacant plots, apart from the area set aside. Some rents still outstanding.</p> <p>7. Footpaths. Felt to be in reasonable condition.</p> <p>8. Churchyard. PCC were looking to clear ivy from the North wall before proceeding with work on the wall.</p> <p>9. JBB. Grasscutting had started well.</p> <p>10. Youth Club. Three quotes had been obtained for the fence on the west side, alongside the Luddle. Resolved. Blade fencing quote for £2100 accepted.</p> <p>11. Canal. No report, Tow path in good condition.</p>		
14	Website.- Clerk had had to defer the demonstration due to a health issue, but would re-arrange for next week.		
15	To clarify status/ownership of picnic table on the Green. – Resolved Bench to be donated to “Café on the Green”. To be insured and maintained by them.		
16	Correspondence		

K Austin – re Playing Field purchase.- noted.

Acre N Plan wkshop with Historic England

Resolved. Council to pay for SC and I member of Neighbourhood Plan group to attend.

Autela – p60s .- noted.

CPRE – re seminar .- noted.

A Crofts waterways spring forum .- noted.

H Howard re pedestrian crossing. CK to liaise with HH SNC -CSE talk 23/4 5-7 Forum .- noted.

- precept payment confirmation .- noted.

EMRA – East Midlands Regional Assembly. EMDA – East Midlands Development Agency SNC – South Northants Council NCC – Northamptonshire County Council OSHMC – Old School Hall Management Committee EMRA – East Midlands Regional Assembly. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJU – West Northants Joint Planning Unit. NPG - Neighbourhood Plan Group

17. Financial Matters . a) Bank balances Yorkshire Bank 31/3/17 £86251.15

b) Accounts for payment

	Name	Chq	Amount	Vat	Power used.
1	G Ravine – salary	1841	£726.20		LGA 1972 s 112
2	HMRC DB £67.60 GR £160.60 NI£26.88 Emp NICs £30.91	1842	£285.99		LGA 1972 s 112
3	D Booker – salary incl underpayment for April of £10.90	1843	£280.80		LGA 1972 s 112
4	AH Contracts dog bins	1844	£108.00	£18.00	Clean N’hood/Env Act 2005
5	Simons and sons ground maintenance - Grasscutting	1845	£948.00	£158.00	Highways Act 1980 S96
6	No Buts Bin Co. Ttd Picnic table	1846	£706.80	£117.80	LGA 1972 s 137
7	Nether Heyford Baptist Church – room hire	1847	£90.00		LGA 1972 s 114
8	Eon Streetlighting.	1848	£1752.86	£292.14	Highways Act 1980 S301
9	NCALC – Audit and subs	1849	£799.45		Acct and Audit regs 2003

	Pension DD £7.22 & £9.03		£16.25		
	Income Precept from SNC		£32500.00		
	Income – grasscutting grant		£387.16		
	NHB money remaining.		£10,802		

Resolved. Payments to be made.

The Neighbourhood Plan Group had applied for and would receive funding from Groundworks, but this would be paid to the Parish Council, as the NPG was not an incorporated body.

Clerk recommended quarterly Finance Committee meetings.

18	Items for the next Agenda. Finger posts. Staff Assessment.
19	Next meeting –June 6 th .

There being no further business the meeting closed at 20.3