

NETHER HEYFORD PARISH COUNCIL

Minutes of the Annual Meeting of Nether Heyford Parish Council, which will be held on Tuesday 7th May 2019 at 7.30pm in the Baptist Church Rooms, The Green.

Present

1	Election of Chairman & Declaration of Acceptance of Office. C Kiloh elected as chair and signed the declaration of office.			
2	Election of Vice Chairman and Acceptance of office. L. Dilkes elected as vice – chair.			
3	Appointments of committees.			
	Councillor	Finance	Allots	Planning
	M Basset			JBB
	A-M Collins			C Kiloh
	S. Corner		✓	P Green
	L Dilkes	✓		N Haynes
	L. Eales		✓	D. Banner - for Upper Heyford
	P. Green			J Spokes - former Councillor.
	N. Haynes		✓	
	C. Kiloh	✓		✓
	D. Musson			
	A. Williams	✓		
4	Appointments to outside bodies			
	Playing Field Representative	L	Arnold Charity. A-M Collins	
	Eales		Canal - M Brassett, N Haynes.	
	Youth Club Representatives.	L.	Bliss Charity School Trustees A-M Collins	
	Eales, L Dilkes		Tree warden N Haynes	
	Village Hall Representatives.	L	Neighbourhood Plan Group - S	
	Dilkes		Corner, C Kiloh,	
	Internal Controls.	C Kiloh, D		
	Musson			
	Flood Warden.	C Kiloh		
	Footpaths.	N Haynes		
5	Apologies for absence. Cllr. P Bignell. SNC, Cllr A Brown - meeting clash.			
6	Declarations of Interest. SC re payments.			
7	Insurances - Insurance now came up for renewal in October and would be assessed prior to that.			
8	To Review policies. - Standing Orders and Financial Regs were in the process of being updated.			
9	Public Question Time. Cllr DH reported that there was no news on the inception of unitary Councils. He suspects that there will be an election for a shadow council in 2020, rather than for the Unitary. He fears SNC will lose its best officers because of the uncertainty. Jill Garret referred to damage to the road sign at the Flore turn, and reported that the Furnace Lane village sign was loose. She was concerned that entrance decoration materials put in place by "Entrypreneurs" might be a problem for Highways. The Chair thanked her for her efforts.			
10	Minutes of the meeting held on 1st April 2019. Resolved. The minutes were confirmed as a true account of the meeting and signed by the Chair.			

11. Planning;

S/2019/0832	Heyford Manor 29	Internal alterations, infill door, new stairs to lower	No
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<u>/LBC</u>	Manor Park	ground floor, remove modern stud walls & doors, alter & repairs to windows & roof lights.	Objections
<u>S/2019/0647</u> <u>/FUL</u>	39 Hillside Crescent	First floor side extension over garage. Convert garage into playroom. Position pitched roof over washroom	No Objections
<u>S/2019/0541</u> <u>/FUL</u>	Stoneleigh 16 Middle Street	Two storey annexe to the side	Pending
<u>S/2019/0494</u> <u>/TCA</u>	Manor Cottage 16 Church St	T1 - Silver Birch Fell tree	No Objections
<u>S/2019/0450</u> <u>/TCA</u>	The Green	Re-pollard eight lime trees	No Objections
<u>S/2019/0445</u> <u>/TCA</u>	Churchyard	Re-pollard 16 lime trees	No Objections

Resolved. Comments to be passed to SNC.

12	Annual Parish Meeting. Report and to note the minutes. Deferred until next month.
13	<p>Reports</p> <p>1. PCSO reported on various crimes over the preceding month since his start. There was no anti-social behaviour to report at this time. He would be on annual leave between May 19 - 31st and the village would be covered from Towcester.</p> <p>2. Lights - Working Party had nothing to report as Aylesbury Mains were not responding to queries and requests. Light outside 41 Rolfe Crescent reported out again.</p> <p>3. Roads and pavements. Resolved. Quotes from John Gibbins to clear the gutters in Furnace Lane, and to clear and spray the jitties (£90 and £160 respectively) were accepted.</p> <p>4. The Green and Play Area. Mike Langridge had asked permission to use the Green for the gardening Club on July 17th, he would obtain public liability insurance. Resolved. Event to be allowed.</p> <p>It was felt that the Green would need cutting twice before the fete. NH to liaise with Martin Simons with a view to achieving this.</p> <p>CK would carry out a visual survey of the Play Area weekly at the same time as he checked the defibrillators. He and Clerk would carry out full surveys on a quarterly basis. They had attended a course in April.</p> <p>Clerk had been contacted regarding a memorial bench that ha been agreed to in 2017. It was agreed that the Bench could be installed subject to agreement as to the location, and that the persons concerned should be responsible for commissioning and installing the bench.</p> <p>5. Playing Fields. Planning permission was being sought for the containers for which NHB money had been requested.</p> <p>6. Trees. - Permission ha been given to pollard Limes in the Churchyard and on the Green, but STS felt that as the trees were all in leaf now it would be better to do the work later in the year.</p> <p>7. Allotments. SC reported that the shed had been ordered, and would be erected on May 21st. All rents were now in.</p> <p>8. Footpaths. - It was reported that wire had been put up along the fence to deter dogs accessing the water meadow; the landowner is apparently within his rights to do this, and has asked dog owners to behave responsibly in the past.</p> <p>9. Churchyard. It was reported that cracks in the new North wall had been treated.</p> <p>10. JBB. Ivy on pines was being treated. Strimming not being carried out at far</p>

	end on left. NH to speak to Simons. 11. Youth Club. LD reported having to cancel a session for 48 because of lack of adult helpers.																																																																																										
14	Internal Auditor report. The Internal Auditor had sent her written report, and has informed Council that she has no issues to raise.																																																																																										
15	Annual general return. Pt 1 Annual Governance statement. The clerk read out the questions in Section 1 of the Annual Return -The Annual Governance Statement. All questions were answered in the affirmative. *Resolved.* Council resolved that Section 1 of the Annual Return be signed and the Annual return sent to the External Auditors.																																																																																										
16	Annual general return. Pt 2 - The accounts having been previously accepted it was *Resolved.* that Section 2 of the Annual Return be signed and the Annual return sent to the External Auditors.																																																																																										
17	Meadfleet - situation at Bliss Close. SC felt that she and CK should inspect and see if contractors had done anything, she felt that Meadfleet should be ensuring that the contractors did this. CK agreed but felt that this was not really a Parish Council issue; although the PC has very sympathy on what has become a national issue. CK would contact Duston PC for advice.																																																																																										
18	Dog Bins - to review. One parishioner had asked for a bin on Hillside crescent. Enquiries would be made to see if others felt it was needed too.																																																																																										
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21	Items for the next Agenda. Policies, Insurance, NHB, Neighbourhood Plan.																																																																																										
22	Next meeting -Monday June 3rd. Meeting would be held at the Youth Club.																																																																																										