

## NETHER HEYFORD PARISH COUNCIL

**CHAIRMAN: C. Kiloh**

**CLERK: G. Ravine. Old Dairy Farm, Upper Stowe, Weedon, Northampton. NN7 4SH**  
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 340410

### Minutes Nether Heyford Parish Council Meeting, Mon 7<sup>th</sup> November 2016, Baptist Church Rooms, The Green.

#### Present

M Brassat	A-M Collins		L Dilkes	L Eales
	N Haynes	C Kiloh (in the chair)	A Williams	G. Ravine (clerk)
	Cllr J Kirkbride NCC	Cllr D Harries SNC		2 members of the public

1. **To Receive Apologies and Approve Reasons for Absence.** L Carter – Hirst, P. Green, and S Corner (holidays) Apologies accepted by Council. Cllr P Bignell SNC.
2. **To Invite Declarations of Interest.**
3. **Register Of Interests Update.**
4. **Public Participation.** Cllr JK reported that the new NCC building was to be ready in January, and would save money. Cllr DH reported that the CEO of SNC would be stepping down earlier than anticipated, which was a major surprise and upheaval. Eve Matthews raised the issue of the ditch opposite her house. The chair repeated that this ditch had been superseded by underground pipes, and it was hoped that the Environment Agencies forthcoming work schedule would clear and revive existing drainage facilities.
5. **To confirm and sign minutes of the meeting held on 3<sup>rd</sup> October 2016. Resolved.** Minutes were accepted as a true record. Chairman duly signed minutes and agenda.
6. **MATTERS ARISING FROM THE MINUTES;** None.
7. **REPORTS**
  1. **Lighting.**
  2. **Roads and pavements.** Work to install recognition panels for the blind had been installed around the centre of the village. The promised white lines had not yet been painted.
  3. **The Green and Play Area.** The Green is now in good order as regards grass cutting. No issues regarding the play Area, which is well used.
  4. **Playing Fields.** The purchase of the additional field is ongoing.
  5. **Trees.** No Current issues. Mr Cawley would replace the dead Oak sapling shortly.
  6. **Allotments.** Hedge had now been cut. There was concern that 25 plots might be vacant in January, and discussion took place as to what to do with the unused plots, as maintenance of the unused plots was a drain on finances. **Resolved.** Strimming and covering of unused plots to be carried out as a matter of urgency.
  7. **Footpaths.** Footpaths were generally in reasonable condition. The foot path between Manor Walk and manor Park was again felt to be in poor condition, Clerk to report to Streetdoctor. KS2 accessible apart from a few scaffolding poles.
  8. **Churchyard.** The churchyard wall restoration plan cost still awaited. **Resolved.** Stowe Tree Services to cut hedge at a cost of £95.
  9. **Canal.** MB reported no new problems.
  10. **Joint Burial Board.** Rates situation being investigated.
  11. **Youth Club.** LD reported that a rates review had resulted in the Youth Club being made exempt. Club in need of at least one additional female helper for the senior group, otherwise that group would have to meet fortnightly instead of weekly.
8. **Planning.**

S/2016/2327/FUL	20 Wakefield Way	Two storey rear extension, side dormers, detached garage	Pending
S/2016/2437/ADV	One Stop 26 The Green	Illuminated Fascia Sign 1 no. Non-illuminated Window Graphic	Pending
S/2016/2651/LBC	22 Furnace Lane	Change roof material outbuildings, erect boundary fence rear garden, remove oven, internal alterations & fixing of services to ext wall & roof	Deferred
S/2016/1926/FUL	2 Parsons Close	Two single storey extensions to rear	Approved
S/2016/1520/FUL	Church Rooms Church La.	Replace wooden sash windows with uPVC windows	Withdrawn
S/2016/2654/FUL	24 Furnace Lane	Change roof material outbuilding, erect boundary fence to rear garden	Deferred
S/2016/2543/FUL	Ingledehl Cottage Heyford L	Improvements to existing access onto Heyford Lane	Council supports.
S/2016/2495/FUL	1 & 2 The Pound	Replace existing single garages with 1 single garage & 1 double garage	No Objections
S/2016/2511/TPO	14 Rolfe Crescent	The felling & removal of one Ash tree.	Council supports.
S/2016/2490/COND	Hillside Crescent	S/2015/2590/FUL [Demolish existing underutilised garages, hardstanding to provide 4 x 2 bedroom affordable housing].	Withdrawn

**Resolved.** Comments to be passed to SNC.

9.	<b>Website</b> – It was decided that an online demonstration would be arranged with 2Commune. Clerk had checked with other clerks who recommended this.
10.	<b>Application to use Village Green.</b> – <b>Resolved.</b> Decision to allow the use of the green for the Annual Charity Santa Run endorsed by Council.
11.	<b>To appoint a new School governor.</b> - <b>Resolved.</b> A-M C appointed as School Governor to replace the late Christine Metcalfe.
12.	<b>Neighbourhood Plan. Resolved.</b> Council ratified of the decision made by Neighbourhood Plan Group on their selection

	of professional support. <b>Resolved.</b> The Parish Council have delegated authority to the NHNP Group to create a draft neighbourhood plan within agreed budgets.
13.	<b>Grasscutting contracts.</b> – Clerk to liaise with Chair regarding maps. Quotes to be sought for Verges, Green and Memorial Green, Youth Club, Churchyard and Extension Cemetery. LD to prepare a specification for the Youth Club.
14.	<b>To Review the Asset Register.</b> – Clerk distributed a revised Asset register which would be considered with a view to adoption at the next meeting.
15.	<b>To Review Financial Regulations.</b> Clerk had amended and distributed the 2016 NCALC model Financial Regulations for consideration with a view to adoption at the next meeting.
16.	<b>To review Standing Orders.</b> Clerk had amended and distributed the existing Standing Orders for consideration. Minor changes had been made to the existing SOs and reference made to the legality of photographing, recording and broadcasting of meetings. <b>Resolved.</b> Revised Standing Orders adopted.
17	<b>Correspondence</b>

Acre – Best Village comp <i>noted and distributed by e-mail.</i> E Bignell – re new School governor – <i>Clerk to reply as above.</i> A Crofts – Invitation Waterways meeting – <i>noted and distributed by e-mail.</i> CPRE – Invitation - <i>noted and distributed by e-mail.</i> L Dilkes – re Shared Ownership house empty, Owners (Bedford Pilgrims Housing Association) apparently not concerned or willing to rent. <i>Cllr DH to look at the situation and discuss with SNC Housing Officer.</i> J Ellis re Playing Field new field – <i>noted</i> Highways England – re Smart Motorways – <i>noted</i> Langrish/Gardening club – re allotments – <i>noted</i>	NRHA – Annual report. noted and distributed by e-mail. NCALC – Update noted and distributed by e-mail. L Osgathorp SNC – re Rough Sleepers noted and distributed by e-mail. – <i>None known, Clerk to reply.</i> S Mold -Police and Crime Plan Consultation <i>noted and distributed by e-mail.</i> K Palmer – Highways – re Santa Run <i>noted and distributed by e-mail.</i> R Smith – 2 Commune websites – <i>Clerk to request demonstration.</i> Police – nov newsletter & re changes in contacts. - <i>noted and distributed by e-mail.</i> Various – re digger and cabin on Green - <i>noted</i>
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CIL Community Infrastructure Levy. SNC – South Northants Council. NCC– Northants County Council VHM – Village Hall Management Committee EMRA – East Midlands Regional Assembly. HSC – Heyford Sports Club. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes. NRHA – Northants rural Housing Association. PFA - Playing Field Association. NHB New Homes Bonus. NP Neighbourhood plan. JCS – Joint Core Strategy.

<b>18</b>	<b>Financial matters and accounts for payment.</b> <b>Resolved.</b> Coop bank account to be closed and funds transferred to Yorkshire bank account.
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- a) Bank balances : - Yorkshire Bank Parish Council 30/9/16 £47,197.36 Co-op current Acct 5/8/16 £97,559.03  
b) Accounts for payment.

	NAME	CH NO	AMOUNT	Incl VAT	POWER
1	Pure Ground Landscapes Ltd	1719	£1,008.00	£168.00	Highways Act 1980 S96
2	G Ravine – salary	1726	£812.08		LGA 1972 s 112
3	D Booker - salary	1727	£259.20		LGA 1972 s 112
4	HMRC DB £64.80 GR£171.60 NI £39.84. Emp NICs £45.26	1728	£321.50		LGA 1972 s 112
5	AH Contracts dog Bins	1729	£108.00	£18.00	Clean Neighbourhood/Env Act 2005
6	4 Counties ground maintenance – Verges cutting.	1730	£660.00	£110.00	Highways Act 1980 S96
7	Aylesbury Mains – Light maintenance.	1731	£168.56	£28.26	Highways Act 1980 S301
8	Church Clock maint –Gillett & Johnston	1732	£270.00	£45.00	Parish Councils Act 1957, s.2
9	Nether Heyford Baptist Church Room Hire Apr - Sept	1733	£90.00		LGA 1972 s 133
10	Eon – Streetlighting – electricity supply	1734	£1791.82	£298.64	Highways Act 1980 S301
11	Nether Heyford Neighbourhood Plan – set up grant	1735	£500.00		LGA 1972 s 137
12	Stowe Tree Services – Allotments hedge cutting.	1736	£260.00		Small Holding & Allotments Act 1908
	Transfer Co-op Bank to Yorkshire Bank		£30,000.00		

**\*Resolved.\*** Payments to be made.

**19. Items for the next Agenda.** Meeting dates for 2017.

**20. Next meetings** – Monday Dec 5<sup>th</sup> 2016. Dec 1<sup>st</sup> Finance/Precept meeting.

*There being no further business the meeting closed at 20.56*