

NETHER HEYFORD PARISH COUNCIL

CHAIRMAN: Mr C Kiloh.

CLERK: G. Ravine Old Dairy Farm
Upper Stowe, Weedon. Northampton NN7 4SH
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Minutes of the meeting of Nether Heyford Parish Council, to be held on Monday 7th October 2019 at 7.30pm in the Baptist Church Rooms, The Green, Nether Heyford.

Parishioners and press are welcome to attend the whole meeting as observers

C Kiloh (in the chair)	S Corner	L Dilkes	L. Eales	P Green
	N Haynes	D Musson	A Williams	
	Cllr P Bignell SNC	G Ravine, Clerk	Cllr D Harries, SNC	1 member of public

1	To Receive Apologies and Approve Reasons for Absence. MB (work) LE (Recuperating)			
2	Invite Declarations of Interest. SC re payments.			
3	Register Of Interests Update.			
4	Reports from the District and County Councillors. P Bignell SNC gave an update on Local Government Reorganisation, outlining the course of events and the timing. The next Parish Council elections will be in 2020, and will be for 5 years, thereafter it will be for 4 years.			
5	Public Participation: The chair thanked Nick Essex for his work on the Village Millennium sign, which he reported that he was repainting.			
6	Resolved. To confirm and sign minutes of the meeting held on Sept 2 nd 2019 as a true record.			
7	<p>REPORTS IPCSO.- was generally felt to be doing well. Councillors asked that there should be reports. CK to ask.</p> <p>2 Lights. Very few repairs this financial year. AW reported that the Lighting working party was looking to ask for presentations and quotes from 5 companies.</p> <p>3. Roads and pavements. A gutter on Weedon Rd was felt to be badly overgrown. Clerk to ask Mr Gibbins to look at it. There had been complaints about drainage on Watery Lane. Stuart Mann of SNC had been in contact with the clerk and subsequently with Mr Thorneycroft as a local source of knowledge on drainage systems. It was reported that the previous drains in Watery lane were now disused as they had tended to contribute to problem as water from the river would back up them when the river reached a certain level.</p> <p>4. The Green and Play Area. Some steps missing from one of the Play Area rides, some older children had been seen with them. The Play Area working party were looking at different catalogues and formats and were hoping to recruit some non councillors. Jez Wilson had been very helpful.</p> <p>5. Playing Fields. No report in the absence of LE.</p> <p>6. Trees. Tree on Bugbrooke Rd reported damaged. Not a Council liability.</p> <p>7. Allotments. There would be 2 volunteer Saturdays on Oct 19th and 26th. New plot holders had come forward. SC asked that rent letters go out earlier. Wildlife area progressing well.</p> <p>8. Footpaths. NH reported a rotten stile remnant was now a trip hazard on the path from the fishery to the church. Clerk to report</p> <p>9. Churchyard. Limes to be pollarded when leaves come off.</p> <p>10. Canal. Paths very wet but no issues.</p> <p>11. JBB. No reports.</p> <p>12. Youth Club. New lights to be put outside. New helpers had come forward.</p> <p>13. Defibrillators. Both checked and working.</p>			
8	Planning –			
	<u>S/2019/1678/TPO</u>	31 Manor Park	TPO 35/1966 - T1 - Beech Tree Shorten back, by 4-5meters from neighbouring property	Information only.
	<u>S/2019/1689/FUL</u>	Church St Peter/Paul	Replace stolen lead from South Aisle with Terne Coated Stainless Steel.	Approved
	<u>S/2019/1454/FUL</u>	5 Watery Lane	Front and rear first floor extensions	Refused
	<u>S/2019/1129/FUL</u>	14 Middle Street	Detached double Garage study/storage above (retrospective)	Approved

S/2019/1594/LBC	30 The Green	Side ext. Res. annexe with pitched roof. Change internal layout, staircase, restore fireplace	Pending
S/2019/1593/FUL	30 The Green	Side ext. Convert outbuilding & garage to residential annexe, with pitched roof.	Pending
S/2019/1536/FUL	Heyford Bowls Club	Proposed extension to clubhouse and relocation of portacabin toilet	Pending

9 **To Receive the External Audit. Resolved.** To accept the External Auditors report.
 “On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return(AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

10 **Overgrown hedge in South View.** A petition had been put together and given to SNC who were appointing an officer to deal with this long standing issue.

11 **Grants Policy.** Deferred

12 **Neighbourhood Plan** – SC reported on progress. Midland Homes Association had been contacted regarding a Housing Needs Survey. SNC recommended that this be done again before presenting the NP for consultation.
Resolved. MHA to carry out a Housing Needs Survey at a cost of £2384.64 incl VAT
 Site allocation would need to be worked on and must be well founded.

13 **Correspondence.**

Acre – re Adult Learning Classes.- circ - Noted Cllr P Bignell LGR update - Noted Highways – works round-up – circ. - Noted Mowerman – winter maint & gritting. - Noted K Newnham – Rolfe Cresc road sign. - Noted Neighbourhood watch on Tour – circ - Noted	NCC – Consultation re Unitaries – circ. - Noted PKF Littlejohn – External Auditors – circ. - Noted K Palmer NCC/Highways re Remembrance day-circ SNC – Re Empty Homes week. – circ. - Noted Re Local Plan Pt 2 – circ - Noted N’ptonsire Care Services Directory 2019/20 – circ - Noted
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Circ.- Circulated by email: EMRA- East Midlands Regional Assembly, HSC Heyford Sports Club, JCS Joint Core Strategy, CLASP Community Landscape & Archaeology Survey Project, WMJPU Wet Northants Joint Planning Unit, SNH South Northants Homes, NRHA Northants Rural Housing Association, PFA Playing Field Association – NHB New Homes Bonus, NP Neighbourhood Plan, SNC South Northants Council.

14 **ACCOUNTS FOR PAYMENT/Financial Matters. Table below. Decide a date for precept meeting.**
 Clerk gave a financial report having distributed a bank reconciliation and a table showing the percentage of budget spending disbursed.

A) Bank Balance: Yorkshire Bank. Parish Council 01/10/2019 £105,661.56 B) Accounts for approval

	NAME	CH NO	AMOUNT	Incl VAT	POWER
1	G Ravine – salary incl overtime	2170	£821.07		LGA 1972 s 112
2	HMRC DB £74.00 GR £223.80 NI £47.88 £ Emp NICs £55.06	2171	£400.74		LGA 1972 s 112
3	D Booker – salary	2172	£295.45		LGA 1972 s 112
4	Simons and Sons Grounds maintenance – grass	2173	£1,086.36	£181.06	Highways Act 1980 S301
5	DNH Contracts Dog Bins	2174	£168.00	£28.00	Clean Neighbourhood/Env Act 2005
6	Autela – tax agent	2175	£63.23	£10.54	LGA 1972 s 112
7	PKF Littlejohn – External Audit	2176	360.00	60.00	LGA 1972 s 112
8	W Corner Allotments – Lock and key for shed	2177	£114.00		Allots Act
9	Stowe Tree Services – Robinia Hillside Cresc.	2178	£250.00		Highways Act 1980 S301
10	Stowe Tree Services – Robinia Green	2179	£120.00		Highways Act 1980 S301
11	Gillet and Johnston – Church Clock Maintenance.	2180	£270.00	£45.00	Parish Councils Act 1957 s. 2
12	Aylesbury mains – Light Maint	2181	£87.84	£14.64	Highways Act 1980 S301
13*	EON – Streetlighting electricity	2182	£2,748.64	£458.11	Highways Act 1980 S301
14*	Stowe Tree Services – Robinia Hillside Cresc.	2183	£200.00		Highways Act 1980 S301
15*	Stowe Tree Services – Robinia Green	2184	£160.00		Highways Act 1980 S301
16*	S Corner Allots	2181	£42.81		Allots Act
	Income SNC Precept		£37,500.00		
	Pension Ee £44.78 Er £33.59		£78.37		LGA 1972 s 112
	*Denotes invoice received after agenda published				

Resolved. Payments to be made. SC did not vote.

15 **Items for next agenda.** Date of allots rent night, and Precept Meeting. Contribution towards church roof.

16 **DATE OF NEXT MEETING.** Monday November 4th.

There being no further business the meeting closed at

BANK RECONCILIATION – FINANCIAL YEAR ENDING 31 MARCH 2020

Balance per bank statements at 1st Oct 2019

Yorkshire Bank Current account statement 290	£105661.56	£105,661.56
Less: Unpresented cheques	2026.31	£2026.31
Plus, Cheque not yet paid in		
TOTAL at 1st Oct 2019		£103,635.25
<u>CASH BOOK</u>		
Opening Balance	£80,575.68	
Add. Precept	£75,000.00	
Grants, Donations, NHBonus		
Add: Receipts in the year	130.00	
VAT refund		
Cheque for 18/19 not cashed		
	£155,705.68	£155,705.68
Less: Payments	£52,070.57	£52,070.57
Total		£103,635.11
Error		0.14
Balance		£103,635.11
Closing balance per cash book as at 1st Oct 2019		

	Budget	Sept	Oct	YTD	% Budget	Budget	
	2018/19	Year to			spent	2018/19	
		date					
Parks/Open Spaces(<i>Green, Churchyd, Dog Bins</i>)	10900	8917.27	1023.6	<u>9940.87</u>	91%	10900	NB Container
Linkman wages/expenses	4500	1803.05	369.45	<u>2172.5</u>	48%	4500	
Play Area	3000	180.64	0	<u>180.64</u>	6%	3000	
Admin(<i>admin expenses</i>)	7200	2687.37	577.69	<u>3265.06</u>	37%	7200	
Clerk wages, tax, pension	16940	6785.39	1226.18	<u>8011.57</u>	45%	16940	

Nether Heyford Parish Council 2019 - 20

Joint Burial Board (<i>precept</i>)	5500	5500	0	<u>5500</u>	100%	5500	
Sec 137 Payments	750	770	0	<u>770</u>	plus3%	750	
Youth Club	5500	5500	0	<u>5500</u>	100%	5500	
Highways (<i>Grass verges</i>)	4300	2777.97	391.7	<u>3169.67</u>	74%	4300	
Public Lighting(<i>Lighting, power/maintenance</i>)	12000	4568.55	2363.73	<u>6932.28</u>	58%	12000	
Allotments	2000	2573.17	156.81	<u>2729.98</u>	plus36%	2000	NB NHB exp
PCSO	13000	6207.5	0	<u>6207.5</u>	48%	13000	
TOTALS	85590	48270.91	6035.96	<u>54380.07</u>	54%	85590	